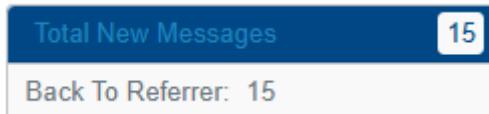


GOS Specialist Supplementary – Receive Back to Referrer Letter (SCI Gateway)

- If configured, an email alert will be sent to the Optometry Practice email address on receipt of the Back to Referrer Letter

You have a new Back to Referrer in SCI Gateway.

- Log in to SCI Gateway as normal
- All Back to Referrer Letters received by the practice will be available to all users associated with the practice.
- The SCI Gateway home screen will indicate if you have any **New Back to Referrer** – a new Back to Referrer is one that has not yet been marked as **Filed**



- Either click on the link to go to the **New Back to Referrer** or from the Menu at the top of the screen, select **Work List > Back to Referrer** – this will show all referrals both new and marked as Filed



- A list of the Back to Referrer Letters is displayed (ensure the receive tab is selected) with details indicated for the Date received, Patient, Practice sent from, Receiving practice and the Status

Action	Priority	Date	Patient	From	To	Status
<input type="checkbox"/>	<input type="checkbox"/>	05-Nov-2025 14:30	ONISGTESTP, JODI	Alan Amott Eyecare (35423)	Aitchison Opticians (42371) (GOS Specialist Supp - BTR)	Submitted
<input type="checkbox"/>	<input type="checkbox"/>	05-Nov-2025 12:36	ONISGTESTP, JODI	Alan Amott Eyecare (35423)	Aitchison Opticians (42371) (GOS Specialist Supp - BTR)	Submitted

- To view a Back to Referrer Letter, click on the Patient Name

[Close Letter](#) [Print](#) [Save to File](#) [Change Status](#)

ONISGTESTP, JODI (Ms) 144 TEST ROAD BEARSDEN GLASGOW G12 9UR	Sex: Female DoB: 10-Apr-2005 Home: 0141 211 1234 Mobile: 07777 123456 E-mail: test@testemail.com	CHB: 1004055005 Unique Care Pathway Number
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Neil McEwan
Aitchison Opticians
1 test street
Glasgow
G12 9UD

Independent Prescriber Report

Dear Neil McEwan,
Thank you for your recent referral regarding the above patient for GOS Specialist Supplementary Treatment.
The patient attended on: 05-Nov-2025
The patient was treated for the following condition(s):
No conditions treated
Anterior Uveitis
Herpes Simplex Keratitis
Marginal Keratitis
Anterior and Posterior Blepharitis
Ocular Rosacea
Ocular Allergy
Episcleritis
Infective Conjunctivitis
Corneal Foreign Body
Herpes Zoster Ophthalmicus (HZO)
Other Conditions Treated Field

- Once the Back to Referrer Letter has been seen and dealt with click on the **Change Status** button

Change Status

- Change the Status to **Received**, ensure that the **Filed** box is ticked (this removes it from the New Referral List), click **Set**

Set status and flags:

Patient: O'NISGTESTP, JODI
CHI: 1004055005

Status:

Received

Filed

Set **Close**