

GOS Specialist Supplementary – Receive a Referral (SCI Gateway)

- A phone call should have been made by the referring optometrist in advance of referral to ensure capacity exists to see the patient
- If configured, an email alert will be sent to the Optometry Practice email address on receipt of the referral

You have a new Referral in SCI Gateway.

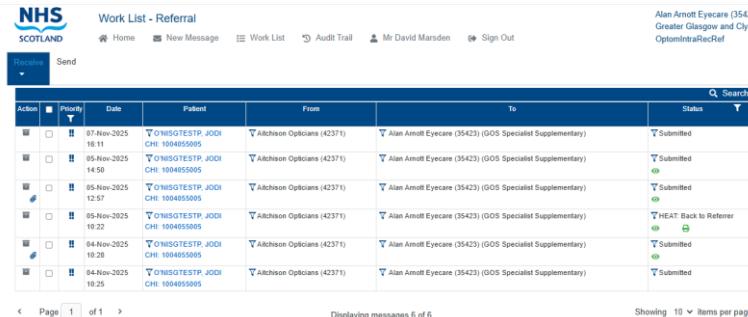
- Log in to SCI Gateway as normal
- All referrals received by the practice will be available to all users associated with the practice.
- The SCI Gateway home screen will indicate if you have any **New Referrals** – a new referral is a referral that has not yet been marked as **Filed**



- Either click on the link to go to the **New Referrals** or from the Menu at the top of the screen, select **Work List > Referral** – this will show all referrals both new and marked as Filed



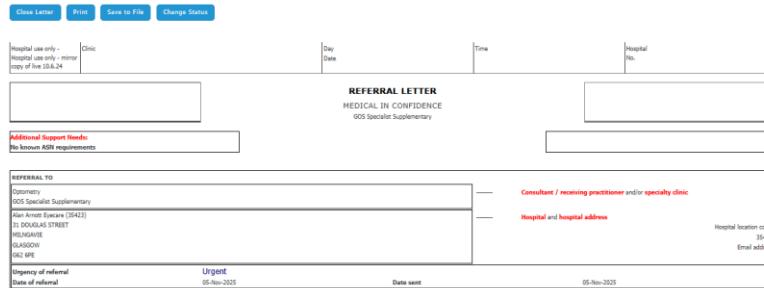
- A list of the received referrals is displayed (ensure the **Receive Tab** is selected) with details indicated for the Date of referral, Patient, Referring practice, Receiving practice and the Status



Action	Priority	Date	Patient	From	To	Status
<input type="checkbox"/>	<input type="checkbox"/>	07-Nov-2025 16.11	Y0194055095 CHI 1094055095	▼ Aitchison Opticians (42371)	▼ Alan Arnott Eyecare (35423) (GOS Specialist Supplementary)	▼ Submitted
<input type="checkbox"/>	<input type="checkbox"/>	05-Nov-2025 14.50	Y0194055095 CHI 1094055095	▼ Aitchison Opticians (42371)	▼ Alan Arnott Eyecare (35423) (GOS Specialist Supplementary)	▼ Submitted
<input type="checkbox"/>	<input type="checkbox"/>	05-Nov-2025 12.57	Y0194055095 CHI 1094055095	▼ Aitchison Opticians (42371)	▼ Alan Arnott Eyecare (35423) (GOS Specialist Supplementary)	▼ Submitted
<input type="checkbox"/>	<input type="checkbox"/>	05-Nov-2025 10.22	Y0194055095 CHI 1094055095	▼ Aitchison Opticians (42371)	▼ Alan Arnott Eyecare (35423) (GOS Specialist Supplementary)	▼ Submitted
<input type="checkbox"/>	<input type="checkbox"/>	04-Nov-2025 10.28	Y0194055095 CHI 1094055095	▼ Aitchison Opticians (42371)	▼ Alan Arnott Eyecare (35423) (GOS Specialist Supplementary)	▼ Submitted
<input type="checkbox"/>	<input type="checkbox"/>	04-Nov-2025 10.25	Y0194055095 CHI 1094055095	▼ Aitchison Opticians (42371)	▼ Alan Arnott Eyecare (35423) (GOS Specialist Supplementary)	▼ Submitted

< Page 1 of 1 > Displaying messages 6 of 6 Showing 10 items per page

- To view a referral, click on the Patient Name



Hospital use only -
Hospital name -
Referring optometrist name -
copy of ref 35423

Date: Time: Hospital No:

REFERRAL LETTER
MEDICAL IN CONFIDENCE
GOS Specialist Supplementary

Additional Support Needs:
Do you know ASN requirements?

REFERRAL TO:
Optometry
GOS Specialist Supplementary
Alan Arnott Eyecare (35423)
100 BISHOP STREET
Glasgow
G12 8PE

Consultant / receiving practitioner and/or specialty clinic:

Hospital and hospital address:

Hospital location code: 35423
Email address:

Urgency of referral: Urgent
Date of referral: **Date sent:** **Date received:**

The majority of the information for the referral is contained in the **Additional Relevant Information** section near the bottom

Additional relevant information

Anterior and Posterior Blepharitis:Yes
Herpes Zoster Ophthalmicus (HZO):Yes

- Triage and Book the patient appointment as required
- Once the referral has been dealt with click on the **Change Status** button

Change Status

- Change the Status to **Appointment Scheduled** or status to indicate that the referral has been vetted and is no longer **New**, ensure that the **Filed** box is ticked (this removes it from the New Referral List)

